



**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

# **NOW HIRING**

## **Custodial**

Cleans and sanitizes assigned areas, including such duties as mopping, dusting, and trash removal. May complete duties related to window washing, meeting set up, pool cleaning, grounds-keeping, proper maintenance of equipment, building repairs and other related responsibilities.

### **ESSENTIAL FUNCTIONS**

1. Ensures the Y is attractive and clean by completing all duties listed on the daily schedule and maintains upkeep of assigned area and equipment.
2. Steam cleans or shampoos carpets. Strips, seals, & finishes and polishes floors, as needed.
3. Picks up trash. Gather, empty and dispose of trash properly.
4. Completes laundry duties (at participating branches), including washing, drying & folding of towels
5. Mixes water, detergents or chemicals in containers to prepare cleaning solutions, according to specifications; Follows all safety procedures for chemicals, cleaners and power equipment.
6. Informs the Branch Director or Assistant Branch Director of the inventory of supplies, and when inventory needs to be replenished.
7. Moves heavy furniture, equipment and supplies, either manually or by using hand trucks.
8. Attends all training sessions and staff meetings; Abides by all YMCA Policies, Procedures, Guidelines and Standards, Core Values, and Code of Conduct.

### **QUALIFICATIONS**

- Ability to read and interpret instructions, procedures, manuals, and other documents.
- Ability to report and record maintenance requests.
- Basic understanding of the upkeep and care of equipment.
- Understanding of cleaning compounds and chemicals, and their safe, efficient use.
- Must attend all maintenance training and certification programs when offered and made available.
- Must be CPR/AED, First Aid Certified within 60 days of hire.

### **WORK ENVIRONMENT & PHYSICAL DEMANDS**

- Sufficient physical strength to carry out essential duties and the ability to lift up to 50 pounds.
- Ability to erect, climb and stand on ladders and platforms.
- Ability to work with paint, cleaning equipment, chemical compounds, solvents, cleaners, and solutions in dry, liquid, powder, spray, and aerosol forms.
- Ability to paint, clean equipment, and operate motorized equipment as needed.
- Ability to work in conditions that will create dirt and dust.
- Ability to perform essential maintenance to facility or equipment which may involve, but not limited to the following activities: semi – reaching to full-reach overhead; crouching; kneeling; shoveling; carrying, working in narrow and/or confining spaces: underground, overhead, and at ground level; twisting of the waist, shoulders, and legs; and lying on stomach and/or back.